



16. District Supervisor Reports: Update only. No Action Taken
17. District Staff Reports: Update only. No Action Taken
18. Agency Reports: Update only. No Action Taken
19. Announcements: Update only. No Action Taken
20. **AGENDA TOPICS AND NEXT MEETING DATE:** Mr. Minor
Discussion of next meeting tentatively scheduled for October 29th, 2024
21. Public Comment –*Please avoid repetition and limit your comments to no more than three (3) minutes. No action will be taken on any items raised in the public comment period that are not already on the agenda.*
22. Adjournment

NOTICE: *We are pleased to make accommodations for members of the public who are disabled. Please notify the District Board in writing at P.O. BOX 1807, DAYTON, NV, 89403 or call (775) 246-6220, ext. 1878 or e-mail mbatz@daytonvalleyconservation.com no later than two (2) working days prior to the scheduled meeting. Please contact Madison Batz at P.O. Box 1807, Dayton, NV 89403 or mbatz@daytonvalleyconservation.com or (775)246-1999, ext. 1878 to obtain supporting materials for the agenda. Notice of this meeting was posted at the office of the Dayton Valley Conservation District, and on the State of Nevada Public Notice Website on or before September 19th, 2024, at 9:00 AM.*

ZOOM LINK FOR



MEETING NOTICE AND AGENDA

Dayton Valley Conservation District
34 Lakes Boulevard (Utilities Conference Room)
P.O. Box 1807
Dayton, Nevada 89403
(775) 246-6220, x 1878
6:30p.m.
September 24, 2024

Notice: Items on this agenda may be taken in a different order than listed. Items may be combined for consideration by the board. Items may be removed from the agenda at any time.

- 1. CALL TO ORDER:** Roll call, introductions, determination of quorum, and opening remarks.
- 2. PLEDGE OF ALLEGIANCE**
- 3. FOR DISCUSSION AND POSSIBLE ACTION:** APPROVAL OF AGENDA
- 4. PUBLIC COMMENT–** *Please avoid repetition and limit your comments to no more than three (3) minutes. No action will be taken on any items raised in the public comment period that are not already on the agenda.*
- 5. FOR DISCUSSION AND POSSIBLE ACTION:** Consent Agenda: *All matters listed under the consent agenda are considered routine and may be acted upon by the board of supervisors with one action and without any extensive hearing. Any member of the board or any citizen may request that any item may be taken from the consent agenda, discussed, and acted upon separately during this meeting.*
 - 5a. Approval of Meeting Minutes from:**
 - July 30, 2024, Meeting
 - August 27, 2024, Meeting
 - 5b. Approval of Treasury Reports for:**
 - July 30, 2024, Meeting
 - August 27, 2024, Meeting
- 6. FOR DISCUSSION AND POSSIBLE ACTION:** Updates, discussion, and possible action regarding the Ricci/Pradere Riverbank Stabilization Project: Mr. Wilkinson
- 7. FOR DISCUSSION AND POSSIBLE ACTION:** Updates, discussion, and possible action regarding the approval of the Final Annual Report. Mr. Wilkinson
- 8. FOR DISCUSSION AND POSSIBLE ACTION:** Updates, discussion, and possible action regarding the approval of the Final Financial Report. Mr. Wilkinson
- 9. FOR DISCUSSION AND POSSIBLE ACTION:** Updates, discussion, and possible action regarding the rental program details and paperwork. Mr. Wilkinson
- 10. FOR DISCUSSION AND POSSIBLE ACTION:** Updates, discussion and possible action regarding future grant requests. Ms. Schmidt and Mr. Wilkinson
- 11. FOR DISCUSSION AND POSSIBLE ACTION:** Updates, discussion and possible action regarding hiring an Administrative Assistant. Mr. Wilkinson
- 12. FOR DISCUSSION AND POSSIBLE ACTION:** Updates, discussion and possible action regarding current grant progress. Ms. Schmidt and Mr. Wilkinson
- 13. FOR DISCUSSION AND POSSIBLE ACTION:** Updates, discussion and possible action regarding the DVCD website, social media and education outreach updates. Ms. Schmidt and Mr. Wilkinson
- 14. FOR DISCUSSION AND POSSIBLE ACTION:** Updates, discussion and possible action regarding the Website Information Form that will be provided to the Department of Conservation and Natural Resources Conservation Districts Program to update their website.
- 15. FOR DISCUSSION AND POSSIBLE ACTION:** Updates, discussion and possible action regarding the NVACD annual payment. Mr. Wilkinson

ITEM 5A

Dayton Valley Conservation District

July 30th, 2024 Meeting Minutes

34 Lakes Boulevard (Utilities Conference Room), Dayton, NV 89403

Board Members Present:

Joe Ricci-Supervisor
Tyler Minor-Chairman
Greg Lehman-Secretary/Treasurer
Tammy Hendrix-Commissioner

Board Members Absent:

Nate Johnson - Supervisor
Randy Selmi - Supervisor

Staff Present:

Rich Wilkinson - District Manager
Madison Batz – Office Manager
Rachel Schmidt – Conservation Technician

Staff Absent:**Others Present:**

Martha “Marlee” Jenkins

The meeting was called to order at 6:30 PM.

Item 1: Roll call, introductions, determination of quorum and opening remarks.

Roll call was taken, and it was determined that a quorum was present. Please refer to the attached sign-in sheet for all those in attendance.

Item 2: The pledge of allegiance:

Chairman Tyler Minor lead the board in the pledge of allegiance.

Item 3: Approval of the agenda

The agenda was approved by Supervisor Joe Ricci and seconded by Commissioner Tammy Hendrix.

Item 4: Public Comment

There was no public comment at this time.

Item 5: Consent agenda**5a. Approval of Meeting Minutes from:**

May 28th, 2024 Board Meeting
June 4th, 2024 Board Meeting

5b. Approval of Treasury Reports for:

May 2024 Treasury Report
June 2024 Treasury Report

Commissioner Tammy Hendrix motioned to approve the consent agenda, which was seconded by Supervisor Joe Ricci. The motion was passed unanimously.

Dayton Valley Conservation District
July 30th, 2024 Meeting Minutes
34 Lakes Boulevard (Utilities Conference Room), Dayton, NV 89403

Item 6: Updates, discussion, and possible action regarding the Ricci/Pradere Riverbank Stabilization Project.

DVCD's District Manager Rich Wilkinson has taken revised plans to engineers from RO Anderson and received a partial revision from engineers. An engineer from NDOT has mentioned that one of the river projects north of the El Dorado Canyon could benefit from the addition of riprap to plans, as well as additional channel clearing near the bridge. Permitting has been submitted to the Army Corps with the caveat that plans are not finalized yet, with the intention to forward plans to the Army Corps as soon as they have been received. A pre-construction meeting has been conducted for NDEP's 401 certification, though a dewatering plan must be included with the plan set from RO Anderson in the future. Marlee Jenkins has made significant progress with the State Lands permitting, and Rich Wilkinson stated the District should be ready to go to construction with the project this year.

Additionally, Rich Wilkinson and Marlee Jenkins have put together and submitted a Nevada Division of Water Resources Channel Clearing and Snagging Grant application for \$125,000 in funding for the project to help increase the construction budget. In terms of bidding, he mentioned that the plan is to only bid the Ricci and Pradere projects and complete the NDOT project under a Stormwater agreement. Rich Wilkinson brought up concerns from several agencies regarding a history of dumping near the bank of the Pradere property and mentioned that he has spoken to Paul Pradere about clearing river debris prior to the start of construction.

No motion was made at this time.

Item 7: Updates, discussion and possible action regarding the inventory, maintenance and disposal of district equipment, vehicles, and tools.

DVCD District Manager Rich Wilkinson discussed the possibility of the District liquidating older equipment, namely two Suzuki ATVs that have fallen into a state of disrepair, as well as a small trailer, an equipment trailer, and a canoe. Secretary/Treasurer Greg Lehman mentioned the possibility of taking items to auction on October 19th. Rich Wilkinson also mentioned the possibility of utilizing funds from liquidation to purchase a heavier duty equipment trailer to help with hauling a tractor. He also mentioned that the District's ATV trailer has gone missing. He plans to investigate the state of pumps and sprayers to see if they are repairable and bring an updated equipment and vehicle inventory before the Board at the next meeting.

No motion was made at this time.

Item 8: Updates, discussion and possible action regarding the potential change of bookkeeping and payroll services from ADP to Sierra Bookkeeping and Payroll Services.

DVCD District Manager Rich Wilkinson presented the May Treasury report and discussed concerns with payroll fees with using ADP for District payroll. He presented quotes from Sierra Bookkeeping for the charges for running payroll through this service with the options of running payroll either monthly or bimonthly, which would be significantly cheaper than the current payroll service.

Secretary/Treasurer Greg Lehman motioned for the District to switch to Sierra Bookkeeping for bimonthly payroll services. Supervisor Joe Ricci seconded the motion. The motion was passed unanimously.

Item 9: Updates, discussion and possible action regarding the rental program details and paperwork.

Rich Wilkinson presented example rental rates from the Carson Valley Conservation District as a template that could be used for DVCD's rental rates. He asked the Board to provide input on going rates for equipment rental and consultation services. He discussed the benefits of a Conservation District being able to sustain itself and generate income through a rental program.

He presented sample rental agreement paperwork to the Board and mentioned the possibility of having a District Attorney review the language. Greg Lehman brought up concerns of whether the District would be liable in terms of insurance for users of the

Dayton Valley Conservation District
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34 Lakes Boulevard (Utilities Conference Room), Dayton, NV 89403

rental program. Richard Wilkinson mentioned that all District vehicles are insured through the state, but he is unsure of who would be responsible for accident coverage if an incident were to occur with rented equipment.

Marlee Jenkins mentioned that at Lahontan Recreation Area, renters are required to apply to become a “cooperator”, register, and pay dues in order to use equipment. Chairman Ty Minor and District Manager Rich Wilkinson both agreed that something similar could work for the DVCD.

Rich Wilkinson mentioned that he would look further into the insurance options for the rental program. Chairman Ty Minor discussed that he is interested in offering consulting services through the District as well for agricultural property owners and told Rich Wilkinson to contact Board members when needed to obtain better estimates of rental rates.

No motion was made at this time.

Item 10: Updates and discussion regarding the spend down of the Carson Water Subconservancy District noxious weed funds.

District Manager Rich Wilkinson presented his spending of remaining funds from the Carson Water Subconservancy District (CWSD) Grant under a limited timeline, mentioning that he received input from Chairman Ty Minor and Ed James of CWSD. He made purchases of herbicide through Nutrien Ag Solutions and hose supply equipment through PBM Supply. He also purchased a newer Polaris ATV so that the District could have at least one ATV in working order. In total, he had 4 days to spend \$25,000 before the funding from this grant expired at the end of the 2023-2024 fiscal year. Chairman Ty Minor inquired about the potential for getting the UTV in storage up and running, or alternatively selling it. Rich Wilkinson mentioned the possibility of repairing and using the UTV for a weed abatement crew in the future.

Supervisor Joe Ricci made a motion to approve the District's use of funds from the Carson Water Subconservancy District. County Commissioner Tammy Hendrix seconded the motion. The motion was passed unanimously.

Item 11: District Supervisor Reports

Chairman Ty Minor confirmed that the District is on track to table at the Dayton Valley Days event.

Item 12: District Staff Reports

District Manager Rich Wilkinson mentioned that the District's ATV trailer is missing, and referenced Google Earth images from July of 2023 to confirm that the trailer was in storage last summer. He also mentioned that he had reached out to previous District Manager Rob Holley, who said that the trailer was not there in March of 2024. Rich Wilkinson has sent out word to David Bruketta, manager of Lyon County Utilities, as well as Parks and Recreation and several board members to see if anyone has seen it. He notified the board that he plans to file an incident report with the Sheriff's Office in the future. Rich Wilkinson emphasized the importance of having a working ATV trailer so that the District's off-highway vehicles can be brought in for maintenance and repairs.

Office Manager Madison Batz inquired about sending out another round of job announcements to help fill the vacant District Manager position. Marlee Jenkins brought up the possibility of utilizing Facebook to connect with candidates, and Madison Batz mentioned that the Facebook page was still being developed as they awaited the new District website being published. Chairman Ty Minor mentioned that he had posted the job ad to a few Facebook pages at the time of the meeting.

Item 13: Agency Reports

Dayton Valley Conservation District
July 30th, 2024 Meeting Minutes
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Marlee Jenkins mentioned that Annual Reports will be due at the end of September. SCC's state conservation commission has awarded grants for the Sage Grouse Habitat Improvement Grants. The commission may also develop grants specifically for Conservation Districts in the future.

The Nevada Association of Conservation Districts' Annual Meeting will take place November 19-20, 2024 in conjunction with the Nevada Weed Management Association at the Grand Sierra Resort in Reno, Nevada. She mentioned that there will be informational talks and training, as well as an urban agriculture bus tour on the second day of the event. District Manager Rich Wilkinson mentioned that it would be good for Rachel Schmidt to attend the training, and for Madison Batz and Rachel Schmidt to collaborate on an informational booth for the event.

Chairman Ty Minor brought up that the District should work on making brochures and other outreach items for future tabling events. Marlee Jenkins mentioned that the Nevada Department of Agriculture (NDA) has informational printouts available on their website. Rich Wilkinson mentioned that the District has an old tri-fold informational poster available as well. He also brought up the idea of hanging the DVCD sign on their building up at the shed but said that he would check with David Bruketta first.

Marlee Jenkins mentioned that she and Rich Wilkson have reviewed Rob Holley's NDA grant proposal and discovered that the Gold Hill/6 and 7-mile canyon treatment area outlined was within the jurisdiction of Washoe-Storey Conservation District (WCSD). Marlee Jenkins mentioned this to the WCSD at their most recent meeting and reported that their board seemed open to the idea of collaborating on that treatment in the future. Marlee Jenkins has invited Rich Wilkinson to attend the next WCSD meeting and provide more information on the proposal.

Chairman Ty Minor inquired about replacing the Gold Hill treatment area in the grant with the river corridor. Rich Wilkinson confirmed that Jake Dick of NDA said that they could add a river treatment site, but that the main priority with this grant was yellow starthistle. He said that the District's main goal is to map and survey yellow starthistle and mayweed chamomile this year, although it may be getting late in the season for a treatment. He mentioned that he has reached out to Integrity Pest Control, who are booked out for the year. He also reached out to Mason and Smith Valley Conservation Districts, whose manager said that he could rent out a two-person crew for treatment for \$600/day.

Supervisor Joe Ricci confirmed that if Conservation Tech Rachel Schmidt became a Certified Applicator, the District could hire a part-time weed abatement crew to work under supervision next year. Supervisor Joe Ricci and Secretary Greg Lehman mentioned that they know potential candidates interested in this sort of work for next year. Joe Ricci confirmed the location of the mayweed chamomile outbreak on his property from Marlee Jenkins and Rachel Schmidt. Rich Wilkinson, Rachel Schmidt, and Ty Minor provided information to the board on grazing restrictions following the treatment of mayweed chamomile.

Marlee Jenkins informed the board that the El Dorado Canyon dam will be decommissioned by the Bureau of Land Management. The decision was made in April to "partially remove the dam to allow for unobstructed drainage". The BLM acknowledged that this may result in additional rock and sediment flow through the river corridor.

Item 14: Announcements

No announcements at this time.

Item 15: Agenda Topics and Next Meeting Date

Scheduled for August 27th, 2024.

Item 16: Public Comment

No public comment at this time.

Item 17: Adjournment

Meeting was adjourned at 7:41 PM.

ITEM 5A

Dayton Valley Conservation District

August 27th, 2024 Meeting Minutes

34 Lakes Boulevard (Utilities Conference Room), Dayton, NV 89403

Board Members Present:

Joe Ricci-Supervisor
Tyler Minor-Chairman
Greg Lehman-Secretary/Treasurer
Nate Johnson-Supervisor
Randy Selmi-Supervisor
Tammy Hendrix-Commissioner

Board Members Absent:**Staff Present:**

Rich Wilkinson - District Manager
Rachel Schmidt – Conservation Technician

Staff Absent:

Madison Batz – Office Manager

Others Present:

Martha “Marlee” Jenkins

The meeting was called to order at 6:30 PM.

Item 1: Roll call, introductions, determination of quorum and opening remarks.

Roll call was taken and it was determined that a quorum was present. Please refer to the attached sign-in sheet for all those in attendance.

Item 2: The pledge of allegiance:

Chairman Tyler Minor lead the board in the pledge of allegiance.

Item 3: Approval of the agenda

The agenda was approved by Supervisor Nate Johnson and seconded by Supervisor Joe Ricci.

Item 4: Public Comment

There was no public comment at this time.

Item 5: Consent agenda

- 5a. Approval of July 30th, 2024 Meeting Minutes
- 5b. Approval of July 30th, 2024 Treasury Reports

Neither the meeting minutes nor the treasury reports for the July meeting were prepared at this time. This item was rescheduled for consent at the September meeting.

Item 6: Updates, discussion, and possible action regarding the Ricci/Pradere Stabilization Project.

DVCD's District Manager Rich Wilkinson expressed his concerns about the delay in receiving engineering plans from their engineering firm to move forward with the stabilization project. He mentioned that as of right now, it's unclear when the revised plans will come in. He mentioned the possibility of doing a Request for Qualifications for engineers in the future. He also

Dayton Valley Conservation District
August 27th, 2024 Meeting Minutes
34 Lakes Boulevard (Utilities Conference Room), Dayton, NV 89403

mentioned that NDOT's initial offer to both previous DVCD District Manager Rob Holley and him of being allocated \$100,000 for Site #3 near the bridge was most likely no longer on the table. DVCD also executed the contract for NDEP 319 this week, which is pending approval by the Administrator for NDEP.

Rich and Marlee Jenkins will be collaborating to finish obtaining working in waterways permits for the project, with the goal to go to work on the project this Fall of 2024. Supervisor Joe Ricci expressed similar concerns with the lack of plans being timely delivered for the project. Secretary/Treasurer Greg Lehman asked about the delay, in working days, being caused by the lack of plans being delivered.

The board discussed options for sourcing engineers from another firm and expressed concern over the project being delayed far enough to push work back into 2025. A plan was made to expedite the process for obtaining plans if a response is not obtained within the next week.

No action was taken on this item.

Item 7: Updates, discussion and possible action regarding the inventory, maintenance and disposal of district equipment, vehicles, and tools.

DVCD District Manager Rich Wilkinson presented an updated vehicle and equipment inventory to the board and mentioned the possibility of disposing of two smaller District atv's and two of the trailers at an auction in October. He also mentioned the possibility of taking a canoe and caravan camper at the shed to auction. Secretary/Treasurer Greg Lehman provided further details on the process of taking vehicles to auction in the coming months.

Commissioner Tammy Hendrix motioned for the approval of items to be liquidated at staff's discretion. Supervisor Joe Ricci seconded the motion. The motion was passed unanimously.

Item 8: Updates, discussion and possible action regarding the rental program details and paperwork.

DVCD District Manager Rich Wilkinson discussed the benefits of implementing a rental program for DVCD to help generate income through renting out equipment. Commissioner Tammy Hendrix provided an annotated copy of rental program paperwork draft, and a plan was made to bring revised paperwork before the board at the next board meeting.

No action taken on this item.

Item 9: District Supervisor Reports

Supervisor Nate Johnson asked if the District will be able to maintain funding for projects and staffing through the next year. District Manager Rich Wilkinson discussed his plans for continuing to submit grant applications and maintain funding into next year and at least until a new District Manager is hired.

Chairman Ty Minor provided updates on the candidate for District Manager and timing of filling the position. Conservation Technician Rachel Schmidt discussed options for flying job ads for open positions, including the Admin Assistant position.

Secretary/Treasurer Greg Lehman mentioned a question he got from a local watermaster on the risk of algae within the river to drinking cattle. The board discussed potential risks to cattle from this.

Chairman Ty Minor provided updates on the development of the District website and confirmed that the District was on track to have a display at the Dayton Valley Days event.

Dayton Valley Conservation District
August 27th, 2024 Meeting Minutes
34 Lakes Boulevard (Utilities Conference Room), Dayton, NV 89403

Item 10: District Staff Reports

District Manager Rich Wilkinson updated the board on District attending at the National Association of Conservation Districts (NACD) meeting in November. He discussed plans for Conservation Technician Rachel Schmidt to do outreach and attend training at the event. He mentioned that he would like for rental program details to be added to the District website eventually.

Conservation Technician Rachel Schmidt discussed her plans to collaborate with River Wranglers on a display at the Dayton Valley Days event in September and for other community outreach events this fall. She updated the board on progress with landowner notification and site surveying in the Mound House weed abatement project area. She also provided updates on the NDEP river monitoring project and mentioned that work has started with revisiting previous project sites and noting inventory on future repairs.

Greg Lehman offered to help with supplying equipment, outreach supplies for Dayton Valley Days. He also mentioned the possibility of bringing on part-time workers for seasonal weed control help next summer.

Supervisor Randy Selmi brought up a concern with neighboring lots having large noxious weed outbreaks. Rich Wilkinson and Marlee Jenkins discussed the potential avenues for filing complaints or providing regulatory letters to encourage landowners to manage outbreaks within their property.

Item 11: Agency Reports

Marlee Jenkins discussed DCNR's work on publishing a website for citizens to look up the Conservation District they live within. She mentioned that the District will need to fill out a form to provide information on services they provide, as well previous project work and photos. She plans to work on the form with Rich and bring it to the board for approval at a future meeting.

She also informed the board of an Open Meeting Law training from Lyon County that is recorded and available online and said she would send it out to the board.

She brought up that she had been contacted by a landowner who had concerns about there being a conservation easement at his property in Dayton. The board determined that the District does not have a conservation easement on this property. However, the District conducted river stabilization projects in previous years on the property, and entry permits were signed for each year these projects took place. Board discussed that if there is an irrigation ditch running through the property, there may be a possibility of a conservation easement being there. Marlee plans on responding to landowner with this information. Supervisor Lehman mentioned that maybe the easement is because on an irrigation ditch for maintenance access.

Item 12: Announcements

Chairman Ty Minor mentioned that Elsie from NRCS would like to be the District's contact and attend a future board meeting.

Item 13: Agenda Topics and Next Meeting Date

Scheduled for September 24th 2024.

Item 14: Public Comment

No public comment at this time.

Item 15: Adjournment

Meeting was adjourned at 7:24 PM.

ITEM 5B

Treasury Report for DVCD

July-24

GNCU Checking Account Balance		INCOME:	
Beginning Balance:	88,092.31		\$ -
Plus total income:	\$ 21.17		\$ -
Subtract expenses:	\$39,927.40		\$ -
Ending Balance:	\$ 48,186.08		\$ -
		Interest (GNCU Savings Account)	\$ 21.17
		Total Income:	\$ 21.17
EXPENSES			
Gas/Fuel for DVCD		Payroll Expenses	
Fuel - Flyers		ADP Wages	\$7,272.16
		ADP Taxes	\$2,392.63
		ADP Fees	\$306.19
		Total:	\$ 9,970.98
Interlocal Agreement with State Parks		Health Insurance Reimbursement	
Total:	\$ -	Total:	\$ -
River Project Expenditures		General Operating Expenditures	
UES - Permitting	\$ 380.00	Reimbursement	\$ 808.04
RO Anderson - Engineering	\$ 2,070.00	Office Depot-Office Supplies	\$ 374.04
Vegitation Management - Rich Lavins	\$ 200.00	Operating maintance - Ace Hardware and Home Depot Costco	\$ 944.36
Onx Maps	\$ 34.99	USPS-Mail	\$233.00
	\$ -	Total:	\$ 2,359.44
	\$ -		
	\$ -		
Total:	\$ 2,684.99		
Vehicle/Equipment Maintenance		AT&T Phones	
Vehicle Maintenance	\$538.29	District Cell Phones	\$ -
New Polaris	\$ 9,081.25	District Office/Fax lines	\$ -
	\$ -	Total:	\$ -
Total:	\$ 9,619.54		
		Noxious Weed Expenditures	
		Nutrient Herbicide	\$ 15,292.45
		Total:	\$ 15,292.45
		Total Expenses:	\$39,927.40

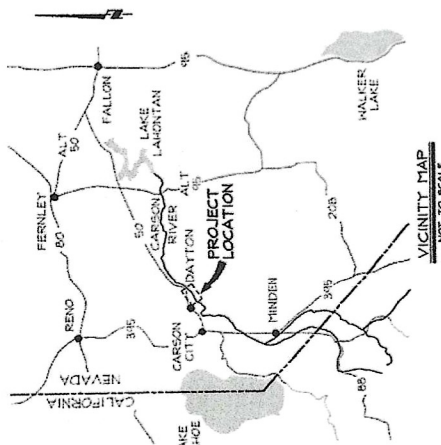
ITEM 5B

Treasury Report for DVCD

August-24

GNCU Checking Account Balance		INCOME:	
Beginning Balance:	49,498.25	Office Depot Return	\$ 199.99
Plus total income:	\$ 57,181.45	CWSD Noxious Weed Abatement	\$ 25,000.00
Subtract expenses:	\$7,751.58	CWSD Qt4 Reimbursement	\$ 11,960.28
Ending Balance:	\$ 98,928.12	Lyon County General Fund	\$ 20,000.00
		Interest (GNCU Savings Account)	\$ 21.18
		Total Income:	\$ 57,181.45
EXPENSES			
Gas/Fuel for DVCD		Payroll Expenses	
Fuel - Flyers	\$249.54	ADP Wages	\$3,036.06
		ADP Taxes	\$952.28
	\$249.54	ADP Fees	\$236.30
		Total:	\$4,224.64
Interlocal Agreement with State Parks		Health Insurance Reimbursement	
Dayton State Park Internet	\$ 396.00		\$ -
Total:	\$ 396.00	Total:	\$ -
River Project Expenditures		General Operating Expenditures	
NDEP Middle Carson River Annual Permit	\$ 300.00	Dayton Valley Days Registration	\$ 100.00
		Office Depot-Office Supplies	\$526.83
		Operating maintance - Amazon, Google, Quick Books	\$ 1,035.06
		USPS-Mail	
	\$ -	Total:	\$ 1,661.89
	\$ -		
Total:	\$ 300.00	AT&T Phones	
Vehicle/Equipment Maintenance		District Cell Phones	\$ -
Vehicle Maintenance	\$ 84.50	District Office/Fax lines	\$ -
Office of the Attorney General	\$ 815.01	Total:	\$ -
ATV Registration	\$ 20.00		
Total:	\$ 919.51	Noxious Weed Expenditures	
		Nutrient Herbicide	
		Total:	
		Total Expenses:	\$7,751.58

IMPROVEMENT PLANS FOR **2024 CARSON RIVER BANK STABILIZATION PROJECT** DAYTON VALLEY CONSERVATION DISTRICT DAYTON, NEVADA



SHEET INDEX

- 1 COVER SHEET
- 2 LEGEND, OBSERVATIONS AND NOTES
- 3 SITE 1 GRADING PLAN
- 4 SITE 2 GRADING PLAN
- 5 SITE 3 GRADING PLAN
- 6 DETAILS
- 7 DETAILS

VOLUMES

TOTAL AREA
 18 ACRES

TOTAL CORRESPONDING VOLUME (SITES 1, 2 & 3)
 TOTAL CORRESPONDING VOLUME (SITES 1, 2 & 3)
 TOTAL CORRESPONDING VOLUME (SITES 1, 2 & 3)
 TOTAL CORRESPONDING VOLUME (SITES 1, 2 & 3)

SITE 1 - TOTAL VOLUME BELOW ORDINARY HIGH WATER MARK
 SITE 1 - TOTAL VOLUME BELOW ORDINARY HIGH WATER MARK
 SITE 1 - TOTAL VOLUME BELOW ORDINARY HIGH WATER MARK
 SITE 1 - TOTAL VOLUME BELOW ORDINARY HIGH WATER MARK

SITE 2 (MIDDLE) RIPRAP
 SITE 2 (MIDDLE) RIPRAP
 SITE 2 (MIDDLE) RIPRAP
 SITE 2 (MIDDLE) RIPRAP

SITE 3 (UPPER) RIPRAP
 SITE 3 (UPPER) RIPRAP
 SITE 3 (UPPER) RIPRAP
 SITE 3 (UPPER) RIPRAP

TOTAL STREAM BED MATERIAL
 TOTAL STREAM BED MATERIAL
 TOTAL STREAM BED MATERIAL
 TOTAL STREAM BED MATERIAL

THESE VOLUMES ARE BASED ON THE ASSUMPTION OF A 10% SLOPE OF THE EARTH'S SURFACE. THE ACTUAL VOLUMES MAY VARY DUE TO THE ACTUAL QUANTITIES OF ROCK ASSOCIATED WITH THE PROJECT.



DESIGNER	JOHN
ENGINEER	JOHN
SCALE	AS SHOWN
DATE TO SCALE	DATE TO SCALE
DATE ON 10/13/2024	DATE ON 10/13/2024
OF 7 SHEETS	OF 7 SHEETS

COVER SHEET

2024 CARSON RIVER BANK STABILIZATION PROJECTS
 DAYTON VALLEY CONSERVATION DISTRICT

R.O. Anderson

NO.	DATE	REVISION BLOCK	BY

ITEM 6

SCALE: 1" = 40'

CONSTRUCTION NOTE

- [illegible]

LEGEND



VOLUMES

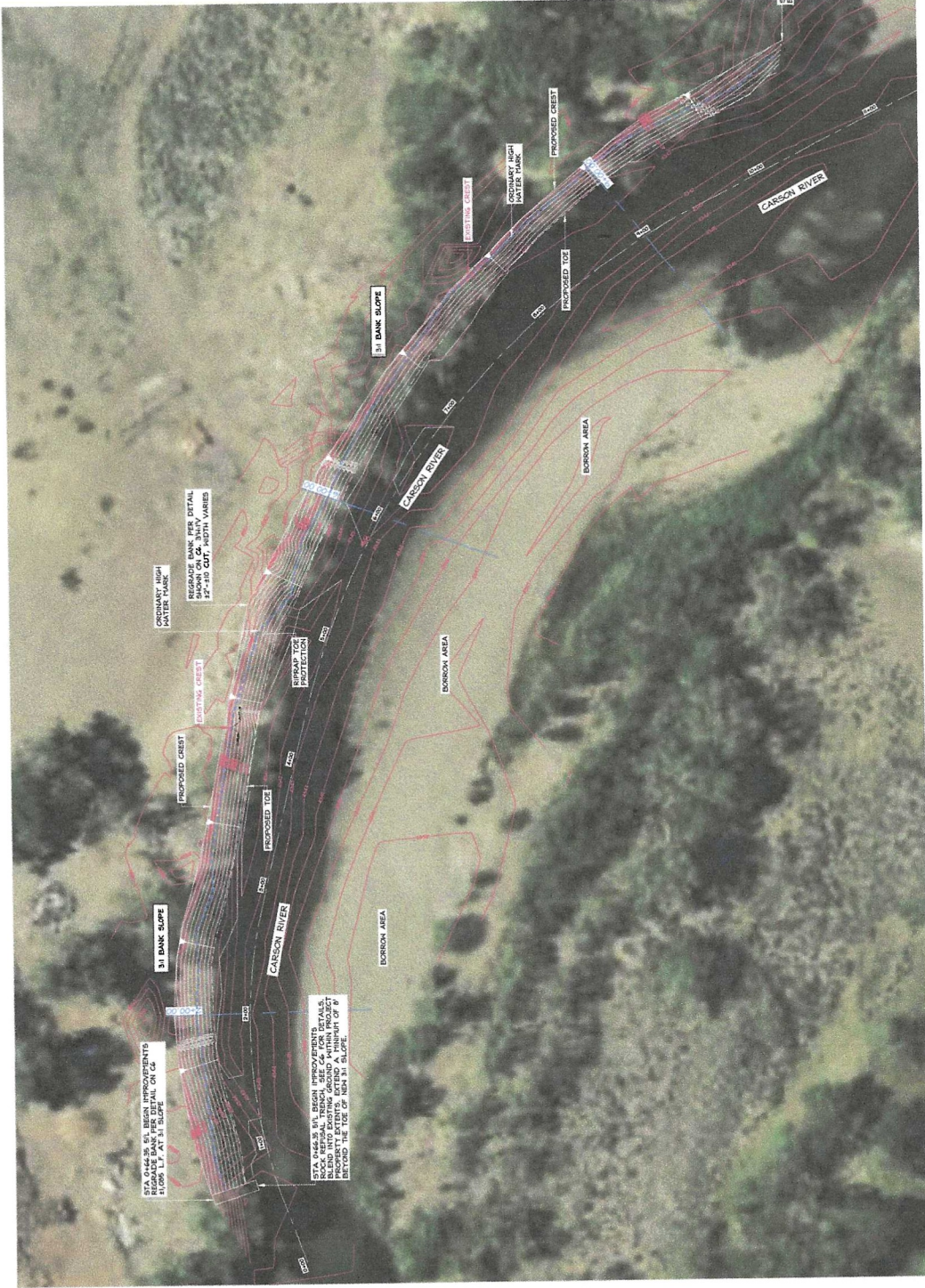
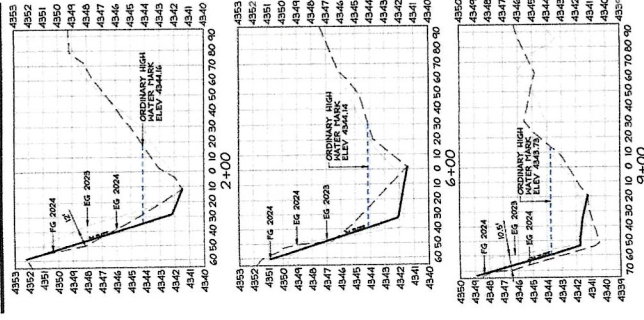
TOTAL VOLUME: 11,085 L.F. 0.60 ACRES
CUT = 493 CFS
FILL = 1,046 CFS
NET FILL = 193 CFS

VOLUME BELOW ORDINARY HIGH WATER MARK:
CUT = 208 CFS
FILL = 462 CFS
NET FILL = 176 CFS

26,200 S.F. TOTAL RIPRAP

NOTE: NO GUARANTEE IS MADE CONCERNING THE ACCURACY OF THE ESTIMATED QUANTITIES. THE CONTRACTOR SHALL DETERMINE ACTUAL QUANTITIES OF WORK ASSOCIATED WITH THE PROJECT.

CROSS SECTIONS



19

REVISION BLOCK

NO.	DATE
-----	------

RO Anderson

2024 CARSON RIVER BANK STABILIZATION PROJECTS
DAYTON VALLEY CONSERVATION DISTRICT

SITE 1
GRADING PLAN

DRAWN:	ENGINEER:	SCALE:	DATE:
JOE	ROA	1"=40'	09.13.2024
JT	DRANNING	SHEET:	OF 7 SHEETS
	SEE PLOT STAMP	C3	

Professional Engineer Seal for Robert O. Anderson, State of Nevada, License No. 77153, Civil Engineering.

9/16/25

CONSTRUCTION NOTE

- CREST LINE** PAILED RIVER BANKS BY CUTTING FURT PROPOSED CREST LINE AT THE SLOPE NOTED ON PLANS. USE NATURAL VEGETATION TO REINFORCE EROSION CONTROL MEASURES AND ADDITIONAL FILL MATERIAL FROM THE DOBSON AREAS AS NECESSARY. SEE RIVER BANK RESHAPE DETAIL ON A-6.
- INSTALL 9.0' D.F. RIET-RAP** FOR PROTECTION TO A HEIGHT OF 3' PER DETAIL ON SHEET #2.
- DEPTH OF EXCAVATION IN DOBSON AREA SHALL NOT EXCEED 18".** EXCAVATE TO REMOVAL OF ALL UNDESIRABLE SOILS. TRANSITION FROM DOBSON AREA TO EXIST. UNDISTURBED GRADE WITHIN 10' OF EXCAVATED AREA. FINISH WITH A SMOOTH, MOUND-LIKE PATTERN.
- BE PLANTED AT 5' (7x4.5') IN A SMOOTH, MOUNTAIN-LIKE PATTERN.**
- PROTECT GROUNDING AND RIPARIAN VEGETATION TO THE EXTENT POSSIBLE THROUGHOUT CONSTRUCTION. REMOVAL OF ANY NATURAL VEGETATION SHALL BE LIMITED WITHOUT OWNER APPROVAL. UNLESS OTHERWISE NOTED.**

LEGEND

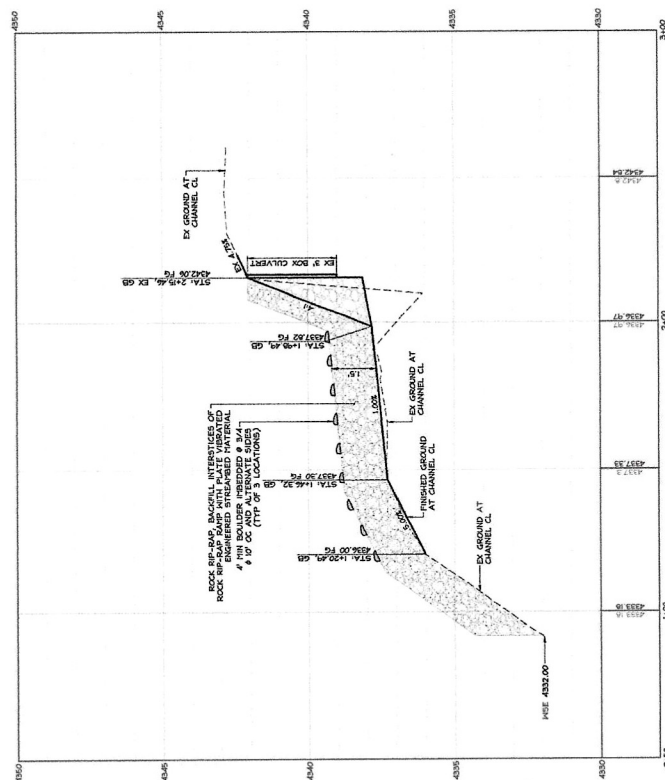
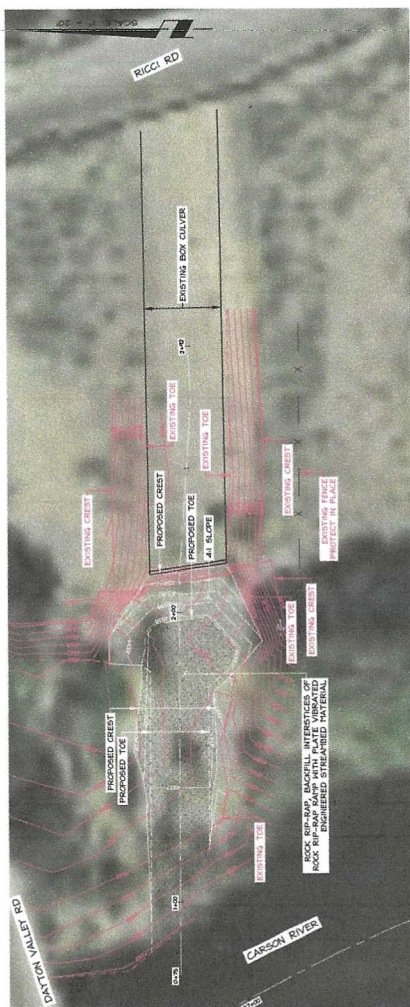
VOLUMES

TOTAL VOLUME, 3,136 S.F.
CUT = 19 CY
FILL = 65 CY

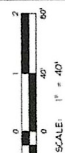
NET FILL = 46 CYS

TOTAL RIPRAP
3,450 S.F. TOTAL RIPRAP

NOTE: NO GUARANTEE IS MADE CONCERNING THE ACCURACY OF THE ESTIMATED QUANTITIES. THE CONTRACTOR SHALL DETERMINE ACTUAL QUANTITIES OF WORK ASSOCIATED WITH THE PROJECT.

[illegible]

RO Anderson
 502/971-1100
 15000 44th Ave
 Dallas, TX 75244
 15000 44th Ave
 Dallas, TX 75244
 15000 44th Ave
 Dallas, TX 75244



2024 CARSON RIVER BANK STABILIZATION PROJECTS
DAYTON VALLEY CONSERVATION DISTRICT

SITE 3
GRADING PLAN

DRAWN:	JT	JOB:	0592-022
ENGINEER:	ROA	DRAWING:	SEE PLOT STAMP
SCALE:	1"=40'	SHEET:	C5
DATE:	09.13.2024	OF:	7 SHEETS

9/16/24

Item: #7

Annual Report
Dayton Valley Conservation District
FY24'
September 24th, 2024

Instructions: Please leave all text in place and submit your answers below each bullet point. If the bullet point is not something the Conservation District board can answer or is not relevant to your Conservation District, please note that with NA. Please remember to SIGN and DATE.

NOTE: you may attach pictures, PDFs, or any additional information the board would like submitted to the SCC at the end of the document. You may use the excel or word version.

Please email to convprogram@dcnr.nv.gov you may also cc maten@dcnr.nv.gov

Conservation District Information:

- Please identify the Conservation District board members, their positions, and seated terms.

Tyler Minor	Chairman	Term 2022-2026
Greg Lehman	Secretary/Treasurer	Term 2020-2024
Joe Ricci	Supervisor	Term 2022-2026
Randy Selmi	Supervisor	Term 2020-2024
Nate Johnson	Supervisor	Term 2022-2026
Tammy Hendrix	Lyon County Commissioner	Appointed Annually

- Briefly describe your Conservation Districts mission:

To protect and enhance the riparian and agricultural lands of the Middle Carson River through conservation, education, and public awareness.

- Describe the Conservation Districts major achieves for the FY.

The major achievements of the District this year led to an overall "reset" after a period of staffing difficulties and weather-related issues that did not allow for projects to be completed as planned in the previous two fiscal years. Unfortunately, Rob Holley, the DVCD Manager resigned in March of 2024, but secured the extension of multiple grants and the addition of a new grant awarded in the Fall of 2023 prior to leaving. Luckily, Richard Wilkinson (District Manager for Carson Valley CD) stepped in to serve as acting District Manager at the request of the Board of Supervisors until the position can be filled permanently. Rich has previous experience as the District Manager of Dayton Valley CD and has excellent local knowledge of the area, constituents, and past projects. Rich has worked hard with the engaged Board of Supervisors to get projects back on track towards implementation in FY24 and FY25. The District also worked

towards hiring a Conservation Technician to work on grant-funded projects and held a round of interviews in late June 2024 with several promising candidates.

Meetings:

- Please list all meetings dates for the Conservation Districts of the last fiscal year:
 - September 26th, 2023
 - October 3rd, 2023
 - October 31st, 2023
 - December 28th, 2023
 - February 6th, 2024
 - March 12th, 2024
 - March 26th, 2024
 - April 30th, 2024
 - May 21st, 2024
 - June 4th, 2024
- List meeting guest speakers or guest presentations which helped the Conservation District meet its goals and mission statement.
 - Marlee Jenkins, Nevada DCNR Conservation Districts Program
 - Ed James & Mike Workman, Carson Water Subconservancy District
 - Kevin Piper, Nevada Association of Conservation Districts
 - Eric Rieman, State Conservation Commission
 - Rich Wilkinson, Carson Valley Conservation District Manager
- Identify needs, if any, to help your meetings be more effective, efficient and collaborative. During FY 2025, DVCD intends to improve upon meetings by inviting regular participation from various partners including Natural Resources Conservation Service, Nevada Department of Agriculture, Nevada Department of Wildlife, Carson Water Subconservancy District, Nevada Association of Conservation Districts, and others as necessary or appropriate. Increased participation from partners will lead the District to greater collaborative opportunities, funding sources, and work efficiency.
- Describe any training needs related to holding your meetings. The District has acknowledged the need for Open Meeting Law training to ensure that our current procedures are in accordance. Several DVCD supervisors attempted to attend a Lyon County OML in FY24, but the meeting started very late, and most did not stay on the call. However, that training is now available as an online recording, so supervisors will plan to watch this. The District would like to request that the Nevada Conservation District Program plan a Board Supervisor Training Day.

Goals:

- Briefly describe your Conservation Districts goals:
 - Support and conduct noxious weed control within the Middle Carson River, including agricultural, riparian, and other areas of the watershed.

- Construct and maintain stream bank stabilization projects that enhance and protect riparian function, protect adjacent agricultural lands, and reduce non-point source pollution from erosion.
 - Re-establish an equipment rental program assisting local landowners with equipment and consulting services to help them manage natural resources on private property.
 - Monitor previously constructed river restoration sites for flood damage and establish a ranked list of projects that need maintenance.
 - The district plans to onboard a new District Manager in FY 2025. The goal is to hire a candidate and integrate them into project implementation and management, currently being overseen by acting District Manager, Richard Wilkinson, from Carson Valley Conservation District. This will be a valuable learning opportunity for the new employee and will hopefully provide a smooth training and transition period.
 - The district plans on hiring a crew for inventorying, mapping, and treating noxious weeds from late spring through early fall. The crew would then transition from noxious weed treatment to bioengineering work in the fall and winter along the Carson River.
- What goals did your Conservation District accomplish this year?
 Extension of grants for projects which were planned for fiscal years 2022 and 2023 but were not completed due to staffing difficulties and weather-related issues.
 Applied and received a new grant from the Nevada Department of Agriculture for inventory and treatment of Early Detection Rapid Response noxious weed species.
 Supported area agricultural properties with technical assistance and products to conduct noxious weed control on farmland.
 Secured 90% engineering plans for Pradere-Ricci riverbank stabilization projects. Conducted initial photo monitoring for this project and site visits with NDOW to investigate possible Western Pond Turtle habitat concerns.
 - What goals did the CD struggle to accomplish and why?
 The CD struggled to accomplish the completion of newly planned river projects, monitoring and maintenance of past river projects, and inventory and treatment of noxious weeds. Several grant timelines had to be extended as they were not spent out in previous years as planned. These issues were due to the lack of a Conservation Technician crew to implement project work on the ground and to weather-related issues and river conditions in the previous FY. The Board of Supervisors did not feel connected to project development and were not satisfied with project progress and implementation.

Outreach and Education:

- What outreach methods did the Conservation District use in the fiscal year?
 DVCD participated in events such as the Carson River Coalition Watershed Forum in March 2024.
- Were the outreach methods successful? Why or Why not?
 Yes, by attending and interacting with partners at events such as this, the District continues to build local relationships and share information on projects relevant to the Carson Watershed.

- What education opportunities did the Conservation District participate in?
Dayton Valley Conservation District reconnected as a partner with the River Wranglers in their field/workdays and plan to attend these events next year. These events bring 4th and 5th grade students to various sites on the river to provide watershed-related education in areas such as water quality, ecology, wildlife biology, and area history. DVCD participated in Carson River Snapshot Day.
- What is needed for the Conservation District to provide more outreach and education?
The District needs staff to help create and update social media pages and participate in local outreach and education opportunities such as Dayton Valley Days. We are actively moving towards this goal and held interviews for a Conservation Technician in June 2024. DVCD would like to develop an up-to-date public relations package including a photo display, hands-on materials, and take-home materials including business cards, brochures, etc. The District may also need additional funding to do this and will consider an education grant in the next FY.

Natural Resources:

- What natural resource concerns did the Conservation District address?
 - Water Quality & Flood Damage Restoration – Project planning for streambank stabilization along the Middle Carson River at two locations upstream from the Dayton Bridge. Channel clearing of large, downed trees.
 - Degradation of native plant communities – Treatment and control of noxious weeds by providing technical assistance and herbicide to area agricultural landowners.
- What natural resources concerns were brought forward but not addressed? And why were they not addressed by the Conservation District?
None.
- What natural resource concerns does the Conservation District need addressing or need more information on?
Dayton Valley CD would like to work with NRCS to identify conservation and resource needs within the District.
- What natural resource concerns did the Conservation Districts Local Work Group with NRCS identify as the top priority?
Unfortunately, DVCD did not participate in the September 5th, 2023 LWG meeting. The top priority issues that were identified were (1) Plant Pest Pressure, (2) Water Quality, (3) Water Quantity, (4) Inadequate Livestock Water, and (5) Concentrated Erosion (Floodplain/Floodway Protection).
- What technical assistance did the Conservation District or staff provide for NRCS?
None.

Projects/ Grants:

- What new grant/s were awarded to the CD?

- Describe the grant work and goals, the amount awarded and any partners on the grant.
 - Nevada Department of Agriculture. 2023 Cooperative Invasive Plant Cost Share Program. \$28,109 awarded in Fall 2023. Inventory and treatment of Early Detection Rapid Response noxious weed species (stinking chamomile, yellow starthistle, dalmatian toadflax) in three treatment corridors within Lyon County and Storey County. Partnering with NDA and Washoe Storey Conservation District. Work under this award will begin in the next fiscal year.
 - CWSD Administrative Funding Grant. \$50,000 awarded.
 - Lyon County Fiscal Administrative Funding. \$20,000 awarded.
- What grant/s were closed out this fiscal year?
 - Describe the grant work and goals accomplished.
 - What was the final amount of grant money spent?
 - What monetary and/or in-kind matched was provided by the CD?
 - Carson Water Subconservancy District. Noxious Weed grant funding. Supplies and equipment for upcoming projects were purchased prior to the end of FY24 to close out this grant. \$25,000 total spent.
 - Lyon County General fund. \$20,000.
- What grant/s are ongoing, and describe the work done this year?
 - Dayton Valley Conservation District has begun working on a project to fully inventory and survey existing riverbank stabilization projects for use as a basis for prioritization for maintenance and repair needs.
NDEP, Total Funds: \$50,000 (details included in budget)
 - Dayton Valley Conservation District initiated contracted engineering and permitting at the end of FY24 for three river restoration projects at and above Dayton Bridge. Project work will be implemented in the fall and winter of FY 2025. These projects will stabilize actively eroding banks, protect cottonwood canopy and riparian habitat, and reduce snags and debris at the Dayton Bridge.
Grants from NDEP, CWSD, NDWR, CTWCD, Lyon County. Total Funds: \$698,000 (details included in budget)
- What overall grant needs were identified by the Conservation District?
 - Dayton Valley Conservation District is working towards hiring a field conservation technician for a period of two years. The incumbent will directly assist landowners with noxious weed control and conservation measures, and will also provide field support to local and adjacent government agencies and municipalities including Carson City, BLM, Storey County, Nevada State Parks, etc. This position will be covered with funding from multiple grants, and salary will be dependent upon experience, from \$80,000 to \$110,000 for the two-year period.

Partners:

- What Partners did the Conservation District work within the FY?
 - Carson Water Subconservancy District

- Carson Truckee Water Conservancy District
 - Nevada Department of Environmental Protection
 - Nevada Division of Water Resources
 - Nevada Department of Agriculture
 - Nevada Department of Wildlife
 - Nevada Conservation Districts Program & State Conservation Commission
 - Nevada Division of State Parks
 - Nevada Shared Stewardship Program
 - Lyon County
 - Storey County
 - Natural Resource Conservation Service/Farm Service Agency
 - River Wranglers
- What Partners would the Conservation District like to collaborate with in the future?
 - United States Forest Service
 - Bureau of Land Management
 - National Fish and Wildlife Foundation
 - Bureau of Reclamation
 - US Fish and Wildlife Service
 - Central Lyon County Fire Department
 - Federal Emergency Management Agency

Needs:

- Identify some of the needs that came up for the CD in the fiscal year and please identify them as on the following: 1. Ongoing need 2. Specific to FY 3. Addressed in FY 4: Other(explain)
1. Ongoing: Consistent funding. Staff support. Standard working templates for budgets.
 2. Specific to FY: Filling District Manager position.
 3. Addressed in FY: Getting delayed projects back on track towards implementation. Progress made toward hiring Conservation Technician. Catching up on contracts and reporting and reimbursement requirements.
 4. Other:

Please add any information, photos, questions and or concerns identified as part of the fiscal year close-out process.

Signed by:

Date:

ITEM 8

DAYTON VALLEY CONSERVATION DIS

SUMMARY OF RECEIPTS

For the Fiscal Year Ending June 30, 2024

RECEIPT SOURCE **AMOUNT**

State Funds	\$4,500.00
Additional State Funds	\$0.00
County Funds	\$20,000.00
City Funds	\$0.00
Other Government Funds (specify)	\$0.00
Administrative Income (specify)	\$0.00
Interest – CD, Savings and Checking	\$154.76
TOTAL (all)	\$24,654.76
Grants Income (optional on this form)	
CWSD-River Projects	\$65,776.41
CTWCD-River Projects	\$22,892.00
NDEP 319-Monitoring Projects	\$1,115.44
NDEP 319 River Projects	\$0.00
CWSD- WEEDS	\$25,000.00
Total (grants)	\$114,783.85
Other Sources of Income-Reimbursement	
Donations	
Other	
Total (other)	\$0.00
TOTAL INCOME	\$139,438.61

DAYTON VALLEY CONSERVATION DISTRICT
SUMMARY OF EXPENDITURES
Fiscal Year Ending June 30, 2024

<u>EXPENDITURE</u>	<u>AMOUNT</u>
Spending Categories	
Telephone	\$0.00
Postage	\$416.24
Copying Expense	\$0.00
Office Supplies	\$334.41
Education-Higher Ed Scholarships & Range Camp	\$0.00
Outreach-Events Displays	\$0.00
Staff Payroll	\$56,550.10
Payroll Taxes and Fees	\$15,603.26
Employee/Board Workers Compensation	\$815.01
Vehicle/Equipment Liability	\$1,213.38
Equipment Purchase-Hardware/Software	\$974.14
Vehicle and Equipment Fuel	\$1,151.72
Equipment Expenses (maintenance, repair, operation)	\$919.36
Dues – NvACD	\$0.00
Dues – NACD	\$499.00
Internet- High Desert	\$959.38
Bond and Insurance Expenses	\$0.00
Donations- <i>(list who)</i>	\$0.00
Personal Reimbursement Insurance/Phone	\$3,645.00
Costco Membership	\$120.00
ON-X Phone App	\$29.99
Contractor River Cleanup & Materials & Landfill Fees	\$14,492.68
Professional services engineering/permitting	\$24,941.17
Herbicide & Supplies	\$12,841.25
Total (all)	\$135,506.09
Grant expenditures (OPTIONAL on this form)	
Total (grants)	\$0.00
TRAVEL Expenditures	
Registrations	\$0.00
Hotel/Motel	\$0.00
Mileage/Airfare	\$0.00
Per Diem	\$0.00
Total (travel)	\$0.00

<i>TOTAL EXPENSES</i>	<i>\$135,506.09</i>

DAYTON VALLEY CONSERVATION DISTRICT

FINANCIAL SUMMARY

For the Fiscal Year Ending June 30, 2024

BEGINNING OF YEAR FUND BALANCE:

List all bank accounts: FOR INFORMATION ONLY NOT ADDED TO TOTAL

Total Income from last fiscal report	\$ 290,607.19
--------------------------------------	---------------

Total Expenditures from last Fiscal report	
--	--

FOR INFORMATION ONLY NOT ADDED TO TOTAL

Checking Account.....(for example on 6/30/24)	\$ 139,804.38
---	---------------

Savings Account.....(for example on 6/30/24)	\$ 239,074.56
--	---------------

END OF YEAR INCOME:

Total from receipts page (automatically populates)	\$139,438.61
--	--------------

Any pending payments	
----------------------	--

Total Income..... This is all income and pending payments for the year	\$139,438.61
--	--------------

END OF YEAR EXPENDITURES:

Total from expenditures page (automatically populates)	\$135,506.09
--	--------------

Any Pending expenditures	
--------------------------	--

Total expenditures..... This is all expenditures and pending payments for the year	\$135,506.09
--	--------------

SUMMARY: (these will populate as you fill out sheets)

Total of INCOME from above	\$139,438.61
----------------------------	--------------

Total of Expenditures from above	\$135,506.09
----------------------------------	--------------

Summary for the year	\$3,932.52
----------------------	------------

DAYTON VALLEY CONSERVATION DISTRICT**USE OF STATE APPROPRIATED FUNDS****For the Fiscal Year Ending June 30, 2024**

Amount State Appropriated Funds ROA:	\$4,500.00
Funds Expended:	
Vehicle/Equipment Repairs	\$974.14
Memberships/Dues	\$648.99
Insurance Liability/Vehicles	\$1,213.38
Workers Compensation	\$815.01
Vehicle/Equipment Fuel	\$1,151.72
Balance Remaining:	(\$303.24)
Matching Funds Spent:	\$134,938.61
Authorized Signature:	

ON VALLEY CONSERVATION DIST

GRANTS SUMMARY

For the Fiscal Year Ending June 30, 2023

Grant Name		
------------	--	--

TOTAL Amount Awarded	
Amount Expended in FY	
Amount Remaining in FY	

ITEM 9

Dayton Valley Conservation District Rate Schedule

Effective 09-24-2024

<u>Type of Work Codes:</u>	<u>Type of Equipment:</u>	<u>Type of Labor:</u>	<u>Prices:</u>	<u>Type of Rate:</u>
Backpack Spraying = BPS	Truck 4x4		90	daily
High Pressure Spraying = HPS	Truck 4x4 with skidsprayer		250	daily
Boom Spraying = BMS	Truck with trailer sprayer		325	daily
Boomless Nozzle Spraying = BMLS	Tractor w/operator		250	daily
Grubbing = G	ATV		100	daily
Inventory = I	ATV with sprayer		135	daily
Mapping = M	Backpack Sprayer		5	daily
Grazing = GZ	No-Till Drill w/tractor		450	daily
Burning = B	GPS unit		7.5	daily
Broadcast Seeding = BS	Trailer Sprayer 100 gal.		100	daily
Drill Seeding = DS	Trailer Sprayer 325 gal.		175	daily
Herbicide = H	John Deere Tractor		200	daily
Brushhog = BH	Trash pump w/stinger		75	daily
Equipment Stinger attachment = ES	Skid mount sprayer 250 gal.		160	daily
Mechanical hand pulling = MHP	Brushhog w/tractor		350	daily
Mechanical power tools = MPT	Equipment Fuel		actual	gallon
Chainsaw = C	John Deere Tractor		200	daily
Stinger = S	Husky 455 Rancher Chainsaw		55	daily
Hand tools = HT	Stihl 661 Chainsaw		100	daily
ATV Seeder/Spreader = ATVS	Stihl Gas Blower		55	daily
Meadow harrow	110lb. Spreader ATV		55	daily
ATV with Meadow Harrow	25 gal. atv sprayer		35	daily
Erosion Matting = EM	25 gal. atv sprayer/boom		40	daily
Pole Planting = PP	6 foot Meadow Harrow		30	daily
Willow Mattress = WM	ATV w/Meadow harrow		130	daily
Juniper Revetment = JR	9900# Equipment trailer		75	daily
Hydromulch = HM	ATV trailer		50	daily
	6' Brush Hog		150	daily
	2007 Polaris Ranger UTV		150	daily
	6' Great Plain NT Drill		250	daily
<u>Staffing/Admin Costs:</u>	Salary plus fringe rate	0.30%		
District Manager			50	hourly
Invasive Weed Coordinator			35	hourly
Administrative Assistant			20	hourly
Conservation Technician			35	hourly
Invasive Weed Technician			25	hourly
Bioengineering Technician			25	hourly

ITEM 9

EQUIPMENT RENTAL AGREEMENT (LEASE)

THIS AGREEMENT, made the _____ day of _____, 20____, by and between _____, hereafter called the Lessee, and _____ Conservation District, hereafter called the Lessor. Lessee and Lessor, for the consideration hereafter named, agree as follows: Under the General Conditions of Lease attached to this sheet, Lessor hereby leases to Lessee all equipment named and identified in the following "List of Equipment," for use at such location and at such rental rate for approximately such time as is therein stated. Lessor shall furnish such equipment, F.O.B., in operative condition.

LIST OF EQUIPMENT

Description of Equipment	Location of Equipment Use	Duration of Equipment Use	Lessor Identification Number	Rental Rate Per Article (\$)	Rental Rate Unit (daily, monthly)

Lessor and Lessee, for themselves, their successors, executors, administrators and assigns, agree to the full performance of the covenants herein contained.

IN WITNESS WHEREOF, they have executed this Agreement the day and year first above written:

_____ Conservation District, Lessor

By: _____

_____, Lessee

By: _____

GENERAL CONDITIONS OF EQUIPMENT RENTAL AGREEMENT (LEASE)

The conditions of lease here below stated, together with the Agreement set forth on the reverse side of this sheet, constitute a contract between the parties therein named which contract is hereafter referred to as "this Agreement".

1) **RENTAL PERIOD.** The Rental period shall cover all time consumed in transporting the equipment, including the date of legal delivery to a public carrier for transit to Lessee and upon return of the equipment, the date of legal delivery by such carrier to Lessor, or if no public carrier is used, shall include the date upon which transit to Lessee begins and the date upon which transit from Lessee ends at Lessor's unloading point.

2) **RENTAL CHARGES.** Lessee shall pay rental for the entire Rental Period on each article of equipment named in the List of Equipment, at the rate therein stipulated and in accordance with the following:

a) ~~Monthly~~ Rental Rates shall not be subject to any deductions on account of any non-working time in the month. The amount of rent payable for any fraction of a month at the beginning or end of the Rental Period shall be the monthly rental rate, prorated according to the number of calendar days in such fraction.

Commented [MJ1]: Keep monthly option or change to weekly?

b) Daily Rental Rates shall not be subject to deductions for any non-working time in the day and shall be paid for each calendar day in the month except Sundays and legal holidays upon which the equipment is not operated. Daily and monthly rental rates stipulated in the List of Equipment contemplate an operating day of a regular single shift of eight (8) hours, and for each hour over such eight (8) hours that the equipment is operated these rates shall be increased six (6) percent of the daily rate throughout such period as the equipment is so operated.

c) Unit of Work Rates shall be paid for each unit of work in which the equipment participates, and the amount of rental shall, unless otherwise agreed in writing be determined by the number of units shown in the supervising engineer's or architect's estimates.

3) **PAYMENT.** The rent for any and every item of equipment described in the List of Equipment shall be the amount therein designated and is payable in advance on the first day of each month. Lessee shall pay Lessor interest at twelve percent (12%) or the highest lawful rate, whichever is greater, on any delinquent payment from the date when such payment was due until paid and on any other sum for breach of this Agreement, from the date of the breach, and expenses of collection or suit, including actual attorneys' fees.

Commented [MJ2]: DA: "When are payments due? Grace period? When late?" Other district allows 30 days from date of billing for payment, then charges 1.5% per month on the outstanding balance.

4) ~~SECURITY DEPOSIT.~~ Any security deposit paid by Lessee to Lessor is paid to guarantee Lessee's full and faithful performance of all terms, conditions and provisions of this Agreement. If Lessee shall so perform, an equal sum shall be repaid without interest to Lessee at the termination of this Agreement.

Commented [MJ3]: DA: "Define how much security deposit is. Make uniform." Does the district even want to charge deposit? Don't think that other district does.

5) **FEEs, ASSESSMENTS, AND TAXES PAID BY LESSEE.** Lessee shall pay all license fees, assessments, and sales, use, property and excise, and other taxes hereafter imposed, and relating to Lessee's use or possession of the equipment.

6) **RECALL NOTICE.** Lessor may recall any or all equipment upon ten (10) days written notice to Lessee and the Lessee may return any or all equipment upon a like notice to the Lessor.

7) **MAINTENANCE AND OPERATION.** Lessee shall not remove, alter, disfigure or cover up any numbering, lettering, or insignia displayed upon the equipment, and shall see that the equipment is not subjected to careless, unusually or needlessly rough usage; and Lessee shall at his own expense maintain the equipment and its appurtenances in good repair and operative condition, and return it in such condition to Lessor, ordinary wear and tear resulting from proper use thereof alone expected.

8) **REPAIRS.** The expense of all repairs made during the Rental Period, including labor, material, parts and other items shall be paid by Lessee.

9) **OPERATORS.** Unless otherwise mutually agreed in writing, Lessee shall supply and pay all operators on the equipment during the Rental Period. All operators shall be competent. Should Lessor furnish any operators or other workmen for the equipment, they shall be employees of Lessee during the Rental Period, and Lessee shall pay them salary or wages and all other applicable costs. Lessee shall provide and pay for all workmen's compensation insurance and pay all payroll taxes required by law and applying to such operators and workman.

Commented [MJ4]: DA: "licenses?" Does the District want to require a license? Other district requires CDL or commercial operator's license to operate the equipment on public roads.

10) **DISCLAIMER OF WARRANTIES.** LESSOR, BEING NEITHER THE MANUFACTURER, NOR A SUPPLIER, NOR A DEALER IN THE EQUIPMENT, MAKES NO WARRANTIES, EXPRESS OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING, WITHOUT LIMITATION, THE CONDITION OF THE EQUIPMENT, ITS MERCHANTABILITY, ITS DESIGN, ITS CAPACITY, ITS PERFORMANCE, ITS MATERIAL, ITS WORKMANSHIP, ITS FITNESS FOR ANY PARTICULAR PURPOSE, OR THAT IT WILL MEET THE REQUIREMENTS OF ANY LAWS, RULES, SPECIFICATIONS, OR CONTRACTS WHICH PROVIDE FOR SPECIFIC APPARATUS OR SPECIAL METHODS. LESSOR FURTHER DISCLAIMS ANY LIABILITY WHATSOEVER FOR LOSS, DAMAGE, OR INJURY TO LESSEE OR THIRD PARTIES AS A RESULT OF ANY DEFECTS, LATENT OR OTHERWISE, IN THE EQUIPMENT. AS TO LESSOR, LESSEE LEASES THE EQUIPMENT "AS IS". LESSOR SHALL NOT BE LIABLE IN ANY EVENT TO LESSEE FOR ANY LOSS, DELAY, OR DAMAGE OF ANY KIND OR CHARACTER RESULTING FROM DEFECTS IN, OR INEFFICIENCY OF, EQUIPMENT HEREBY LEASED OR ACCIDENTAL BREAKAGE THEREOF.

11) **INDEMNITY.** Lessee shall indemnify Lessor against, and hold Lessor harmless from, any and all claims, actions, suits, proceedings, costs, expenses, damages, and liabilities,

including attorneys fees, arising out of, connected with, or resulting from the equipment or the Lease, including without limitation, the manufacture, selection, delivery, leasing, renting, control, possession, use, operation, maintenance or return of the equipment. Lessee shall further indemnify Lessor, and hold Lessor harmless from all loss and damage to the equipment during the rental period. Lessee recognizes and agrees that included in this indemnity clause, but not by way of limitation, is Lessee's assumption of any and all liability for injury: disability and death of workmen and other persons caused by the operation, use, control, handling, or transportation of the equipment during the Rental Period.

12) RISK OF LOSS. Lessor shall not be responsible for loss or damage to property, material, or equipment belonging to Lessee, its agents, employees, suppliers, or anyone directly or indirectly employed by Lessee while said material property, or equipment is in Lessor's care, custody, control or under Lessor's physical control. Lessee is encouraged to obtain appropriate equipment, material, or installation floater insurance against such risk of loss. Lessee and its insurers waive all rights of subrogation against Lessor for such losses.

Commented [MJ5]: DA: "3rd party to agree?"

13) INSPECTION: CONCLUSIVE PRESUMPTIONS. Lessee shall inspect the equipment within three (3) business days after receipt thereof. Unless Lessee within said period of time gives written notice to Lessor, specifying any defect in or other proper objection to the equipment. Lessee agrees that it shall be conclusively presumed, as between Lessor and Lessee, that Lessee has fully inspected and acknowledged that the equipment is in full compliance with the terms of this agreement, in good operating condition and repair, and that Lessee is satisfied with and has accepted the equipment in such good condition and repair. Lessor shall have the right at any time to enter the premises occupied by the equipment and shall be given free access thereto and afforded necessary facilities for the purpose of inspection.

Commented [MJ6]: DA: "Upon notice?"

14) OWNERSHIP. Lessor shall at all times retain ownership and title of the equipment. Lessee shall give Lessor immediate notice in the event that any of said equipment is levied upon or is about to become liable or is threatened with seizure, and Lessee shall indemnify Lessor against all loss and damages caused by such action.

15) DEFAULT; REMEDIES. If (a) Lessee shall default in the payment of any rent or in making any other payment hereunder when due, or (b) Lessee shall default in the payment when due of any indebtedness of Lessee to Lessor arising independently of this lease, or (c) Lessee shall default in the performance of any other covenant herein and such default shall continue for five days after written notice hereof to Lessee by Lessor, or (d) Lessee becomes insolvent or makes an assignment for the benefit of creditors, or (e) Lessee applies for or consents to the appointment of a receiver, trustee, or liquidator of Lessee or of all or a substantial part of the assets of Lessee under the Bankruptcy Act, or any amendment thereto (including, without limitation, a petition for reorganization,

Commented [MJ7]: Not enough time to cure

Commented [MJ8R7]: DA: "not enough time to cure"
Allow for longer period to cure/fix default?

arrangement, or extension) or under any other insolvency law or law providing for the relief of debtors, then, if and to the extent permitted by applicable law. Lessor shall have the right to under any other insolvency law or law providing for the relief of debtors, then, if and to the extent permitted by applicable law. Lessor shall have the right to exercise any one or more of the following remedies.

Commented [MJ9]: DA: "What does this mean?"

(a) To declare the entire amount of rent hereunder immediately due and payable as to any or all items of the equipment, without notice or demand to Lessee.

Commented [MJ10]: DA: "?. Remove?"

(b) To sue for and recover all rents, and other payments, then accrued or thereafter accruing, with respect to any or all items of the equipment.

(c) To take possession of any or all items of the equipment without demand, notice, or legal process, wherever they may be located. Lessee hereby waives any and all damages occasioned by such taking of possession. Any said taking of possession shall not constitute a termination of this lease as to any or all items of equipment unless Lessor expressly so notifies Lessee in writing.

Commented [MJ11]: DA: "Don't know if can do? Repo man?"

(d) To terminate this lease as to any or all items of equipment.

(e) To pursue any other remedy at law or in equality.

Notwithstanding any said repossession, or any other action which Lessor may take, Lessee shall be and remain liable for the full performance of all obligations on the part of Lessee to be performed under this Lease. All such remedies are cumulative and may be exercised concurrently or separately.

16) SUBLETTING ASSIGNMENT. No equipment shall be sublet by Lessee, nor shall he assign or transfer any interest in this Agreement without written consent of Lessor. Lessor may assign this Agreement without notice. Subject to the foregoing, this Agreement inures to the benefit of, and is binding upon, the heirs, successors, and assigns of the parties hereto.

17) REMEDIES CUMULATIVE: NO WAIVER; SEVERABILITY. All remedies of Lessor hereunder are cumulative and may, to the extent permitted by law, be exercised concurrently or separately, and the exercise of any one remedy shall not be deemed to be an election of such remedy or to preclude the exercise of any other remedy. No failure on the part of the Lessor to exercise, and no delay in exercising, any right or remedy, hereby shall operate as a waiver thereof; nor shall any single or partial exercise by Lessor of any right or remedy hereunder preclude any other or further exercise thereof or the exercise of any other right or remedy. If any term or provision of this lease is found invalid, it shall not affect the validity and enforcement of all remaining terms and provisions of this lease.

18) EXPENSES. Lessee shall pay Lessor all costs and expenses, including attorneys' fees, incurred by Lessor in exercising any of its rights or remedies hereunder or enforcing any of the terms, conditions, or provisions hereof.

19) ENTIRE AGREEMENT. This instrument constitutes the entire agreement between Lessor and Lessee; and it shall not be amended, altered or changed except by a written agreement signed by the parties hereto.

ITEM 14

CD website information

This information is being requested so that the CD Program can develop a better map and contact point for CDs on the State DCNR website. Please fill this out and return it to maten@dcnr.nv.gov

This information will be updated yearly, this form will go out with your annual reporting moving forward.

CD Name

Dayton Valley Conservation District

Meeting schedules/location:

Typically, the last Tuesday of every month, 6:30 p.m. at 34 Lakes Boulevard, Dayton, NV 89403 (Utilities Conference Room). Notice posted at location and online at <https://notice.nv.gov/>.

Email for the CD or point of contact email:

adim.dvcd@gmail.com

Website/ Social media:

www.daytonvalleyconservation.com

Chairman:

Tyler Minor

Board members:

Greg Lehman

Joe Ricci

Randy Selmi

Nate Johnson

Tammy Hendrix

Services:

Equipment Rental

Consultation