



## **MEETING NOTICE AND AGENDA**

**Dayton Valley Conservation District**  
Lyon County Utilities Conference Room  
34 Lakes Blvd  
Dayton, Nevada 89403  
(775) 246-6220, x 1878  
6:30 p.m.  
**April 29, 2025**

***Notice: Items on this agenda may be taken in a different order than listed. Items may be combined for consideration by the board. Items may be removed from the agenda at any time.***

1. **CALL TO ORDER:** Roll call, introductions, determination of quorum, and opening remarks.
2. **PLEDGE OF ALLEGIANCE**
3. **FOR DISCUSSION AND POSSIBLE ACTION: APPROVAL OF AGENDA**
4. **PUBLIC COMMENT**– *Please avoid repetition and limit your comments to no more than three (3) minutes. No action will be taken on any items raised in the public comment period that are not already on the agenda.*
5. **FOR DISCUSSION AND POSSIBLE ACTION: Consent Agenda:** *All matters listed under the consent agenda are considered routine and may be acted upon by the board of supervisors with one action and without any extensive hearing. Any member of the board or any citizen may request that any item may be taken from the consent agenda, discussed, and acted upon separately during this meeting.*
  - 5a. Approval of Meeting Minutes from:  
March 25, 2025
  - 5b. Approval of Treasury Report for:  
March 2025
6. **FOR DISCUSSION AND POSSIBLE ACTION:** Updates, discussion, and possible action regarding the Ricci/Pradere Riverbank Stabilization Project. Grants: CWSD 22-8, 23-5, NDEP 25-025, NDWR and CTWCD: Mr. Lemons and Ms. Schmidt
7. **FOR DISCUSSION AND POSSIBLE ACTION:** Updates, discussion, and possible action regarding current grant progress: Mr. Lemons and Ms. Schmidt
  - 7a. NDA weeds & CWSD 24-7 weeds
  - 7b. NDEP 22-019 Monitoring
8. **FOR DISCUSSION AND POSSIBLE ACTION:** Discussion and possible action regarding Approval of CWSD 2025-6 Clearing and snagging contract: Mr. Lemons
9. **District Supervisor Reports:** Update only. No Action Taken
10. **District Staff Reports:** Update only. No Action Taken
11. **Agency Reports:** Update only. No Action Taken
  - 11a. DCNR- Marlee Jenkins
  - 11b. NVACD– Kevin Piper
  - 11c. NRCS- Elsie Childress
  - 11d. NDOW- Graham Mills
12. **Announcements:** Update only. No Action Taken
13. **AGENDA TOPICS AND NEXT MEETING DATE:** Chairman Mr. Minor  
Discussion of the next meeting tentatively scheduled for March 25<sup>th</sup>, 2025
14. **Public Comment** –*Please avoid repetition and limit your comments to no more than three (3) minutes. No action will be taken on any items raised in the public comment period that are not already on the agenda.*
15. **Adjournment**

**NOTICE:** We are pleased to make accommodations for members of the public who are disabled. Please notify the District Board in writing at P.O. BOX 1807, DAYTON, NV, 89403 or call (775) 246-6220, ext. 1879 or e-mail [mwiggins@daytonvalleyconservation.com](mailto:mwiggins@daytonvalleyconservation.com) no later than two (2) working days prior to the scheduled meeting. Please contact Melissa Wiggins at P.O. Box 1807, Dayton, NV 89403 or [mwiggins@daytonvalleyconservation.com](mailto:mwiggins@daytonvalleyconservation.com) or (775)246-6220, ext.



1879 to obtain supporting materials for the agenda. Notice of this meeting was posted at the office of the Dayton Valley Conservation District, and on the State of Nevada Public Notice Website on or before **April 24, 2025, at 9:00 AM.**

### Teams Link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YTkxN2U0OWEtNWM0Yy00OTg5LTg1NzgtMDFhMDExNzAzNTgw%40thread.v2/0?context=%7b%22Tid%22%3a%2231d79abe-a6e0-4e07-95ed-8b68ec2e06f4%22%2c%22Oid%22%3a%2266a12864-2573-454c-9810-c73b366a7126%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTkxN2U0OWEtNWM0Yy00OTg5LTg1NzgtMDFhMDExNzAzNTgw%40thread.v2/0?context=%7b%22Tid%22%3a%2231d79abe-a6e0-4e07-95ed-8b68ec2e06f4%22%2c%22Oid%22%3a%2266a12864-2573-454c-9810-c73b366a7126%22%7d)



# Dayton Valley Conservation District

## March 25<sup>th</sup>, 2025 Meeting Minutes

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### Board Members Present:

Nate Johnson-Supervisor  
Tyler Minor-Chairman  
John Cassinelli-Commissioner  
Greg Lehman-Treasurer  
Randy Selmi-Supervisor  
Joe Ricci-Supervisor

### Board Members Absent:

### Staff Present:

Austin Lemons-District Manager  
Rachel Schmidt-Conservation Technician  
Melissa Wiggins-Administrative Assistant

### Staff Absent:

### Others Present:

Martha "Marlee" Jenkins- Conservation Districts Program

The meeting was called to order at 6:30 PM.

### Item 1: Call to Order

*The meeting was called to order. Roll call was taken, and it was determined that a quorum was present. Please refer to the attached sign-in sheet for all those in attendance.*

**Item 2: The pledge of allegiance:** *Chairman Tyler Minor lead the board in the pledge of allegiance.*

### Item 3: Approval of the Agenda

*Treasurer Greg Lehman motioned for approval and Supervisor Joe Ricci seconded. Motion passed.*

### Item 4: Public Comment

*There was no public comment at this time.*

### Item 5: Consent agenda

- 5a. Approval of Meeting Minutes from:  
February 25<sup>th</sup>, 2025
- 5b. Approval of Treasury Report for:  
January 2025 & February 2025

*Supervisor Joe Ricci motioned to approve all consent agenda items listed in 5a and 5b. Supervisor Randy Selmi seconded. Motion passed.*

**Item 6: FOR DISCUSSION AND POSSIBLE ACTION:** Discussion and possible action regarding the Ricci Pradere Riverbank Stabilization Project. Grants CWSD 22-8, 23-5, NDEP 25-025, NDWR and CTWCD: Mr. Lemons and Ms. Schmidt

*District Manager Austin Lemons mentioned to the board that he is waiting on updated plans with the correct high watermark, but that Universal Engineering Sciences (UES) told him to submit them as is. He also discussed speaking to CWSD and Carson Truckee, and that they will be combining the funding for the project in the new fiscal year. He told the board the district is also*

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*waiting on State Lands and EPA permits to be approved but plans are to be submitted to the Army Corps of Engineers on Friday. Chairman Tyler Minor mentioned that State Lands permits can be the hardest to get. Supervisor Randy Selmi asked when the paperwork was submitted. Conservation Technician Rachel Schmidt said that former DVCD District Manager Rich Wilkinson had submitted it in August 2024. Supervisor Randy Selmi asked when the work would begin. Austin Lemons told him it should get started in August or in the Fall of 2025. Chairman Tyler Minor mentioned that the river is too high to start construction now. Austin Lemons told the board all funding is in place.*

**Item 7: FOR DISCUSSION AND POSSIBLE ACTION: Updates, discussion and possible action regarding current grant progress: Mr. Lemons and Ms. Schmidt**

*Conservation Technician Rachel Schmidt updated the board on her upcoming test to get certified in spraying. She also discussed NDA posting final notices for homeowners and that they got more responses and were able to complete more surveys. They are working with NDOT and private landowners to possibly treat the Dalmatian Toadflax in Gold Hill. She also said they know the areas where the Yellow Starthistle is in Moundhouse, are working on treatment plans for that area, and are on track to complete the project. She also updated the board that they have visited sites for monitoring, they have completed data collection, are compiling the data, and ranking the areas for repairs and weed abatement. She mentioned having budget meetings with NDEP to discuss timelines and the use of funds for debris removal. District Manager Austin Lemons mentioned that DVCD is looking into subcontractors for weed spraying, and they have \$9000 to put toward woody debris removal and mowing at Rolling A.*

**Item 8: FOR DISCUSSION AND POSSIBLE ACTION: Updates, discussion and possible action regarding future grant requests: Mr. Lemons and Ms. Schmidt**

*Austin Lemons told the board that he worked with Central Lyon Fire Dept. to get the Wildfire Risk Reduction grant submitted. DVCD and CLFD are working on a treatment plan. He also mentioned that CWSD has accepted their application for the Clearing and Snagging grant and are tentatively set to receive \$100,000 toward the project pending CWSD board approval. Supervisor Nate Johnson asked if DVCD has selected the sites for the project. Austin Lemons told the board they were going to apply for NDEP funding to go towards these projects, but those funds are up in the air, so they need to narrow down their sites and could do three to four sites instead of five if the NDEP funding does not become available. Rachel Schmidt mentioned that they are looking at some of the board members' suggestions, and at an area in Rolling A. Rachel Schmidt also discussed the applications put in for Conserve Nevada. She told the board that all three applications were pre-approved. Austin updated the board about a meeting with U.S. Army Corps Engineers, NDEP, and Ed James from CWSD to discuss getting CWSD funding earlier to help with getting permits approved sooner for projects.*

**Item 9: FOR DISCUSSION AND POSSIBLE ACTION: Discussion and possible action regarding purchasing tires for the 2008 Dodge 1500: Mr. Lemons**

*District Manager Austin Lemons asked the board if they would approve the purchase of new tires for the 2008 Dodge. He got a quote from a mobile tire service and shared a copy of the quote with the board. Supervisor Nate Johnson motioned to approve the purchase of new tires. Supervisor Randy Selmi seconded. Motion passed.*

**Item 10: FOR DISCUSSION AND POSSIBLE ACTION: Updates, discussion, and approval of the appointment of supervisors to board positions: Mr. Lemons and Ms. Schmidt**

*Chairman Tyler Minor told the board they need to make nominations for the board positions of Chairman and Treasurer and vote on them. Supervisor Nate Johnson nominated Tyler Minor for the position of Chairman. Mr. Minor accepted. Supervisor Randy Selmi nominated Greg Lehman for the position of Treasurer. Mr. Lehman accepted. Supervisor Joe Ricci motioned to accept the appointments of Tyler Minor and Greg Lehman. Supervisor Nate Johnson seconded. Motion passed.*

**Item 11: FOR DISCUSSION AND POSSIBLE ACTION: Updates, discussion, and possible action regarding paying dues to Nevada Association of Conservation Districts (NVACD): Mr. Lemons and Ms. Schmidt**



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Austin Lemons mentioned that the dues to NVACD are yearly, and that they were paid late last year. He mentioned paying them in April going forward. Supervisor Randy Selmi asked how much the annual dues are. Austin Lemons told the board that the annual dues are \$600. Treasurer Greg Lehman asked Austin Lemons if he thought it would be a good idea to continue the membership. Austin Lemons told the board that NVACD is involved with the legislature and does a lot of good for conservation districts. Commissioner John Cassinelli added that they provide a lot of continuation credits for conservation staff. Marlee Jenkins of the Conservation District Program mentioned that membership in NVACD also makes a district eligible for POOL/PACT (Public Agency Insurance Pool/ Public Agency Compensation Trust) coverage. Treasurer Greg Lehman motioned to allow Dayton Valley Conservation District to pay the \$600 NVACD dues. Supervisor Randy Selmi seconded. Motion passed.

#### **Item 12: District Supervisor Reports: Update only. No action taken.**

Supervisor Joe Ricci asked Austin Lemons if anyone from the county had discussed seeding at Rolling A. Austin Lemons told the board that it had not been discussed but he would let them know. Chairman Tyler Minor asked if the Wildfire Reduction grant was for brush hogging and seeding. Austin Lemons told him that it is to pay the fire department to do brush hogging on the old ag field as well as the riverside, and that he put in the "Memorandum of Understanding" seeding could be done in the future. Treasurer Greg Lehman asked Commissioner John Cassinelli if there was any action taken on the Title 18 and FEMA problems that they have been having in reference to zoning. John Cassinelli mentioned that at the last county meeting they did not get any specific updates about that. He told the board he would investigate it.

#### **Item 13: District Staff Reports: Update only. No action taken.**

District Manager Austin Lemons discussed the premium payment for Worker's Compensation paid to the State and that it included two separate bills. He told the board that DVCD had discussed it with their bookkeeper and that they would need to pay both bills. Administrative Assistant for DVCD Melissa Wiggins also told the board that she had spoken to the former DVCD District Manager, and he also had to pay two bills. Supervisor Nate Johnson asked if that price had been compared to the POOL/PACT program that they have access to. He then suggested the district investigate that option. Melissa Wiggins told the board she would send the payment for last year's premium but hold off on the second payment for the current year. Austin Lemons also mentioned to the board that the IRS sent a letter saying that the district was overpaid and would receive a tax credit. The amount was listed incorrectly in the letter, but after speaking to the bookkeeper, they would still receive a tax credit, although for slightly less. Austin Lemons told John Cassinelli to watch for a funding request they sent to Lyon County that is given to the district annually and used toward weed abatement. Austin Lemons then discussed that the County will no longer be covering DVCD phone lines and that they will need to look at getting phones for the district soon.

#### **Item 14: Agency Reports: Update only. No action taken.**

Marlee Jenkins with the Conservation Districts Program updated DVCD on the status of the funds they are receiving from the State and that it would arrive soon. She then discussed a bill sent to the Natural Resources Committee, AB 80 (Soil Health Initiatives Bill). The bill was presented with the intent of creating a Soil Health Initiative Committee and they are waiting to see what happens, since it was presented without the original \$250,000 funding request. She also mentioned a bill concerning changes to public meetings and open meeting law. The proposed changes would codify public commenters getting three minutes to speak per agenda item. The bill also states that there must be a physical location for the public to attend the meetings and affects meetings held remotely. Marlee Jenkins told the board she would keep track of these bills and reminded the board that she can provide a bill tracking list for anyone who wants to see it. She then updated the board on PERS (Public Employees' Retirement System) and that part-time employees are eligible for PERS. She discussed a document put together to explain and would be sending it to Austin and Rachel. She also mentioned training opportunities coming up, one being a Weed Warriors class that would provide CEU credits. She said there would also be a Riparian workshop with the UNR extension program, among others that would be of interest to Austin and Rachel. She also mentioned a conference in November for NAISMA (North American Invasive Species Management Association) a national group focused on invasive species management, and that they are looking for local districts to be a potential stop for their field tour. They are looking for active projects to treat invasive species, and NDA thought it would be a great opportunity to show the different strategies being used to control the weeds in the Rolling A area.

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#### **Item 15: Announcements: Update only. No action taken.**

*No announcements at this time.*

#### **Item 16: AGENDA TOPICS AND NEXT MEETING DATE: Chairman Mr. Minor**

*Chairman Tyler Minor announced the next meeting is scheduled for April 29<sup>th</sup>, 2025 at 6:30PM. Commissioner John Cassinelli suggested the purchase of phones be added to the next agenda. Treasurer Greg Lehman asked DVCD staff about the High Desert Internet they pay monthly for. Conservation Technician Rachel Shmidt told the board that the monthly internet service is for Washoe State Park and was an agreement set up by a former district manager in exchange for storing equipment in Dayton State Park. Chairman Tyler Minor asked DVCD staff if they are still storing equipment at the State Park. District Manager Austin Lemons told the board that he is unsure if they are storing anything there currently. Chairman Minor told Austin Lemons to ask the park if anything is there and if they should still be paying for the internet service if they are not needing storage any longer.*

#### **Item 17: Public Comment:**

*No public comment at this time.*

#### **Item 18: Adjournment**

*Meeting adjourned at 7:22PM*



# Treasury Report for DVCD

## March-25

GNCU Checking Account Balance		INCOME:	
Beginning Balance:	\$ 96,714.04	Conservation Districts Program Award	\$5,027.93
Plus total income:	\$ 5,027.93		
Subtract expenses:	\$ 12,827.72		
Ending Balance:	\$ 88,914.25		
		Total Income:	\$ 5,027.93
EXPENSES			
Gas/Fuel for DVCD		Payroll Expenses	
Fuel - Flyers		Wages	\$7,904.21
		Invoice fees	
	\$ -	Taxes	\$2,020.26
		Total:	\$9,924.47
Interlocal Agreement with State Parks			
High Desert Internet Services	\$ 99.00		
		Health Insurance Reimbursement	
Total:	\$ 99.00		\$ -
		Total:	\$ -
River Project Expenditures		General Operating Expenditures	
Batteries for GPS (Office Depot)	\$ 20.99	Office Supplies	\$39.89
Certified Letter to Engineer (USPS)	\$ 5.58	Personal Mileage	\$20.30
Universal Engineering Sciences	\$ 2,660.00		
		Total:	\$ 60.19
Total:	\$ 2,686.57	AT&T Phones	
Vehicle/Equipment Maintenance		District Cell Phones	\$ -
Trailer Repair	\$ 7.49	District Office/Fax lines	\$ -
		Total:	\$ -
		Noxious Weed Expenditures	
		NDA Applicator Exam Fees	\$ 50.00
Total:	\$ 7.49	Total:	\$ 50.00
		Total Expenses:	\$ 12,827.72

